

City of Douglass Hills

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MINUTES Council Meeting **December 5, 2024, Page 1**

A Council meeting of the Douglass Hills City Council was called to order by Mayor Bonnie Jung at 6:00 p.m. on Thursday, December 5, 2024. Members of the Council in attendance were Jeff Riddle, Denise Scarpellini, Bill Middleton, Patti Eubanks, Neil Sandefur, Matthew Nelson, City Attorney John Singler, City Clerk Clay Porter and City Treasurer Holly Sanford, Public Works Director Burke Davis were also in attendance. Matthew Nelson was absent from the meeting.

OFF DUTY POLICE- Mr. Darrell Spurgeon was absent from the meeting.

APPROVAL OF MINUTES

Minutes of the **November 7, 2024**, City Council meeting were put on the table. Mr. Middleton made a **motion** to accept the minutes; seconded by Mr. Sandefur. The **motion** passed unanimously 5-0.

TREASURER'S REPORT

Mr. Riddle moved to accept **October 2024** Treasurer's report: seconded by Mrs. Scarpellini. The **motion** passed unanimously 5-0.

PUBLIC WORKS REPORT Burke Davis reported that the new Public Work Garage has been completed. The city has ordered new shelving and a chemical cabinet. Mr. Davis reported that the walk-through inspection was performed on Rothbury Lane and Falkirk Road sidewalks.

GUEST SPEAKERS-Mr. Cliff Whalin, Executive Director Christian Care Communities, spoke about the retirement facility in Douglass Hills. Mr. Whalin talked about how family-oriented atmosphere with licensed nurse and staff on-site 24/7. Christian Care Communities also offers weekly housekeeping, laundry service medication management and award-winning on-site Chaplain. Mr. Whalin encouraged citizens of Douglass Hills to schedule a tour.

- William C. Amshoff, CPA Audit Manager gave a report about the City of Douglass Hills, KY FY 2023 audited financial statements. Mr. Amshoff stated that he has audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the City of Douglass Hills, Kentucky as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Douglass Hills, KY's basic financial statements as listed in the table of contents. In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial.

position of the governmental activities, the business-type activities and each major fund of the City of Douglass Hills, Kentucky, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. In accordance with Government Auditing Standards, we have also issued our report dated November 29, 2024, on our consideration of the City of Douglass Hills, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering City of Douglass Hills, Kentucky's internal control over financial reporting and compliance.

SAFETY COMMITTEE- Mr. Jerry McGraw reported that the Safety Committee recommended to the City Council purchasing two additional speed detection devices from TAPCO. Mr. McGraw spoke about complaints about the rumble strips on Gatehouse Lane and a complaint of speeding on Sunderland Road. Mr. McGraw stated that the rumble stripes will be reevaluated after six months. Mr. McGraw reported that the city has ordered bollards posts as a barrier to Warren Walker Park.

TREE COMMITTEE- Mr. Morgan Herndon reported that the Tree Committee planted seven new trees at a cost of \$3,200 in the city using & 1,900 MSD grant money. He also reported that the Tree Committee worked on language to update Douglass Hills Tree Ordinance.

EVENT COORDINATOR- Mrs. Jennie Norfleet spoke Christmas in the Park is on December 1, 2024. She estimated around eight hundred people attended the event. Mrs. Norfleet stated that the train was a big hit this year.

RECREATION COMMITTEE-Mr. Neil Sandefur reported that the Recreation Committee reviewed the revenue and expense report for the swimming pool. The Recreation Committee advised the City Council to increase the pool rates for 2025. Mr. Sandefur also spoke about the shade project being installed this spring. The Recreation Committee recommended having a timer lock installed on the bathroom door outside of the swimming pool and an attendant to clean the bathroom through the summer and fall. Mr. Sandefur reported that the Recreation Committee will be looking for a new Event Coordinator to replace Mrs. Jennie Norfleet. Mrs. Patricia Alexander asked the City Council to keep the National Night Out as an event in Douglass Hills.

PLANNING & ZONING COMMITTEE -Mr. Jeff Riddle reported that in the last meeting there was a discussion about Sweetwater Springs zoning. As well as a discussion regarding an MSD variance proposed by the developer to pipe a stream. Mr. Riddle stated that the developer of Sweetwater Springs possibly requesting C2 zoning for the commercial lots on Blankenbaker Parkway.

COMMENTS FROM CITIZENS- NONE

MAYOR JUNG'S REPORT-

- Mayor Jung proposed to the City Council to reschedule the 01/02/2025 City Council to 01/07/2024 @ 6:00pm as a Special Council Meeting.
- Mayor Jung reported that \$800,000 of ARPA money has been allocated by the City of Douglass Hills for sidewalks on Rothbury Lane and Falkirk Road, refurbishing the tennis courts and additional swimming pool shade.
- Mayor Jung reported that long time resident and former City Council member William "Bill" Fryrear passed this week. Mayor Jung offered condolences to Mr. Fryrear's family and friends.
- Mayor Jung thanked Boy Scouts of American Troop 71 for attending tonight's meeting to receive a civics badge.

OLD BUSINESS- **-SECOND READING CITY OF DOUGLASS HILLS ORDINANCE # 6 SERIES 2024 AN ORDINANCE RELATING TO CHANGES TO THE TEXT OF THE LAND DEVELOPMENT CODE.** Mr. Sandefur made a **motion** to accept the **CITY OF DOUGLASS HILLS ORDINANCE # 6 SERIES 2024 AN ORDINANCE RELATING TO CHANGES TO THE TEXT OF THE LAND DEVELOPMENT CODE.** Mr. Riddle seconded the **motion** to accept **CITY OF DOUGLASS HILLS ORDINANCE # 6 SERIES 2024 AN ORDINANCE RELATING TO CHANGES TO THE TEXT OF THE LAND DEVELOPMENT CODE.** A roll call vote was taken Mr. Middleton Yea, Mr. Riddle Yea, Mrs. Eubanks Yea, Mrs. Scarpellini Yea, Mr. Sandefur Yea. The **motion** passed unanimously with a 5-0 vote.

NEW BUSINESS- **FIRST READING CITY OF DOUGLASS HILLS ORDINANCE NO. #7, SERIES 2024 AN ORDINANCE AMENDING THE TREE BOARD AND RELATED ORDINANCES** Mr. Riddle made a **motion** to accept the **FIRST READING CITY OF DOUGLASS HILLS ORDINANCE NO. #7, SERIES 2024 AN ORDINANCE AMENDING THE TREE BOARD AND RELATED ORDINANCES** Seconded by Mrs. Eubank. The **motion** passed unanimously with a 5-0 vote.

-CITY OF DOUGLASS HILLS MUNICIPAL ORDER NO.# 16, SERIES 2024 A MUNICIPAL ORDER RELATING TO THE APPROVAL OF THE FISCAL YEAR 2023 AUDIT Mr. Middleton made a **motion** to accept the **CITY OF DOUGLASS HILLS MUNICIPAL ORDER NO.# 16, SERIES 2024 A MUNICIPAL ORDER RELATING TO THE APPROVAL OF THE FISCAL YEAR 2023 AUDIT** Seconded by Mr. Sandefur. The **motion** passed unanimously with a 5-0 vote.

-EXECUTIVE SESSION -KRS 61.810 (1) (F) DISCUSSION APPOINTMENT OF PERSONNEL NOT HELD

-Mayor Jung sworn in the City Council Members for a two-year term.

ADJOURMENT

There being no further business, Mr. Middleton moved to adjourn. Seconded by Mrs. Scarpellini. The vote was 5-0 unanimous, and the meeting adjourned.

Respectfully submitted,


Clay Porter, City Clerk


Bonnie Jung, Mayor