

City of Douglass Hills

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MINUTES Council Meeting March 7, 2024, Page 1

A Council meeting of the Douglass Hills City Council was called to order by Mayor Bonnie Jung at 6:00 p.m. on Thursday, March 7, 2024. Members of the Council in attendance were Jeff Riddle, Denise Scarpellini, Matthew Nelson, Bill Middleton, Patti Eubanks, Neil Sandefur, City Clerk Clay Porter and City Treasurer Holly Sanford, Public Works Director Burke Davis, City Attorney John Singler, were also in attendance.

OFF DUTY POLICE- Mr. Darrell Spurgeon reported that a car was stolen off Sunderland Road last month. Mr. Spurgeon reminded citizens to lock their cars at night. Mr. Spurgeon reported that there will be more officers in the city during spring break week. Mr. Spurgeon stated that Officer Tommy Davis was named Police Officer of the year in the City of Audubon Park.

APPROVAL OF MINUTES

Minutes of the **February 1, 2024**, City Council meeting were put on the table. Mr. Middleton made a **motion** to accept the minutes; Mr. Sandefur seconded by. The **motion** passed unanimously 6-0.

TREASURER'S REPORT

Mr. Nelson moved to accept the **January 2023** Treasurer's report; seconded by Mrs. Scarpellini. The **motion** passed unanimously 6-0.

PUBLIC WORKS REPORT Burke Davis reported that the Public Works Department has been cleaning out common areas around the city to prepare for mowing season. Mr. Davis has been meeting with several vendor representatives regarding the garage and mowing bid.

GUEST SPEAKERS-Mr. Will Amshoff with Welenken CPAs gave a report for the 2022 audit of Douglass Hills. Mr. Amshoff stated that all third-party documentation was supplied by city employees in a timely manner. Mr. Amshoff reported that the financial number and internal controls were satisfactory.

SAFETY COMMITTEE- NONE

TREE COMMITTEE- Mr. Joe Irwin and Mr. Morgan Herndon reported that Douglass Hills has purchased 25 Redbud and 25 Tulip Poplars trees to give away on Earth Day.

EVENT COORDINATOR- Mrs. Jennie Norfleet thanked the Event Committee for their hard work this past year. Mrs. Norfleet posted the list of events for 2024 on the Douglass Hills Facebook page. Mrs. Norfleet has made arrangements with Crosby Middle School for potential rain dates for events this year. The next two events will be Shakespear in the Park on 04/14/2024 and Earth Day Market on 04/21/2024.

PLANNING AND ZONING COMMITTEE- Mr. Jeff Riddle stated that there will be a Planning and Zoning Committee meeting in the next few weeks. The date has yet to be determined.

RECREATION COMMITTEE-Mr. Neil Sandefur reported that the committee had discussed desired project. 1) shade and baby pool deck expansion 2) shade from the breezeway to the pump house 3) reconstruction of the tennis courts 4) using a new vendor for the Christmas lights around the city 5) solution for concession stand vendor.

COMMENTS FROM CITIZENS- NONE

MAYOR JUNG'S REPORT-

- Mayor Jung reported that she has asked Engineer Mark Madison to prepare an estimate for sidewalks on Kinnaird Lane. The sidewalk had an estimate of \$280,000 and prep cost of \$25,000.
- Mayor Jung stated that several council members would like to address restructuring the building ordinance for Douglass Hills. They believe that there is vague language that should be corrected.
- Mayor Jung reported that the Recreation Committee would like to investigate allowing alcohol to be served at special events in the park. Mayor Jung stated that she will have the City Clerk investigate this issue with Alcohol Beverage Control with the Commonwealth of Kentucky and insurance with Kentucky League of Cities.

OLD BUSINESS- **Second Reading CITY OF DOUGLASS HILLS, ORDINANCE # 2, SERIES 2024 AN ORDINANCE AN ORDINANCE TO SET SWIM POOL FEES FOR 2024.** Mr. Sandefur made a **motion** to accept the **CITY OF DOUGLASS HILLS, ORDINANCE # 2, SERIES 2024 AN ORDINANCE AN ORDINANCE TO SET SWIM POOL FEES FOR 2024.** Mr. Riddle seconded the **motion**. A roll call vote was taken Mr. Middleton Yea, Mr. Nelson Yea, Mr. Riddle Yea, Mrs. Eubanks Yea, Mrs. Scarpellini Yea, Mr. Sandefur Yea. The **motion** passed unanimously with a 6-0 vote.

NEW BUSINESS- CITY OF DOUGLASS HILLS MUNICIPAL ORDER #1 SERIES 2024 A MUNICIPAL ORDER RELATING TO ACCEPTING THE BID FOR CONSTRUCTION OF A CERTAIN SIDEWALK PROJECT. Mr. Sandefur made a **motion** to accept the **CITY OF DOUGLASS HILLS MUNICIPAL ORDER #1 SERIES 2024 A MUNICIPAL ORDER RELATING TO ACCEPTING THE BID FOR CONSTRUCTION OF A CERTAIN SIDEWALK PROJECT** not to exceed \$195,000 Mrs. Scarpellini seconded the **motion**. The **motion** passed unanimously with a 6-0 vote.

CITY OF DOUGLASS HILLS MUNICIPAL ORDER #2, SERIES 2024 A MUNICIPAL ORDER RELATING TO FUNDING CERTAIN PROJECTS FOR CITY MAINTENANCE, MAKING USE OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND APPROVING A BID. Mr. Riddle made a **motion** to accept the **CITY OF DOUGLASS HILLS MUNICIPAL ORDER #2, SERIES 2024 A MUNICIPAL ORDER RELATING TO FUNDING CERTAIN PROJECTS FOR CITY MAINTENANCE, MAKING USE OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND APPROVING A BID** at a cost of \$355,533. Mrs. Scarpellini seconded the **motion**. The **motion** passed unanimously with a 6-0 vote.

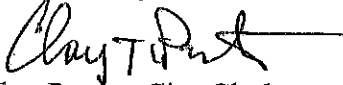
CITY OF DOUGLASS HILLS MUNICIPAL ORDER #3, SERIES A MUNICIPAL ORDER RELATING TO ACCEPTING THE MOWING CONTRACT FOR THE CITY. Mr. Riddle made a **motion** to accept the **CITY OF DOUGLASS HILLS MUNICIPAL ORDER #3, SERIES A MUNICIPAL ORDER RELATING TO ACCEPTING THE MOWING CONTRACT FOR THE CITY** splitting the contract between Crew Cuts and Quality Assurance. Mrs. Scarpellini seconded the **motion**. The **motion** passed unanimously with a 6-0 vote.

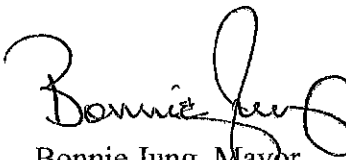
CITY OF DOUGLASS HILLS MUNICIPAL ORDER NO# 4, SERIES 2024 A MUNICIPAL ORDER RELATING TO THE APPROVAL OF THE FISCAL YEAR 2022 AUDIT. Mr. Sandefur made a **motion** to accept the **CITY OF DOUGLASS HILLS MUNICIPAL ORDER NO# 4, SERIES 2024 A MUNICIPAL ORDER RELATING TO THE APPROVAL OF THE FISCAL YEAR 2022 AUDIT** Scarpellini seconded the **motion**. The **motion** passed unanimously with a 6-0 vote.

ADJOURNMENT

There being no further business, Mr. Middleton moved to adjourn. Seconded by Mr. Nelson. The vote was 6-0 unanimous, and the meeting adjourned.

Respectfully submitted,


Clay Porter, City Clerk


Bonnie Jung, Mayor