

# City of Douglass Hills

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## MINUTES Council Meeting November 2, 2023, Page 1

A Council meeting of the Douglass Hills City Council was called to order by Mayor Bonnie Jung at 7:00 p.m. on Thursday, November 2, 2023. Members of the Council in attendance were Denise Scarpellini, Matthew Nelson, Bill Middleton, Patti Eubanks, Neil Sandefur City Clerk Clay Porter, City Treasurer Holly Sanford, City Attorney John Singler, were also in attendance. Jeff Riddle was absent from the meeting.

**OFF DUTY POLICE-** Mr. Darrell Spurgeon reported that a new police officer Keith Koester was now working in Douglass Hills. Mr. Spurgeon spoke about three complaints regarding parking issues. Mr. Spurgeon reported that the complaints had been resolved.

### **APPROVAL OF MINUTES**

Minutes of the **October 5, 2023**, City Council meeting were put on the table. Mr. Middleton made a **motion** to accept the minutes; Mrs. Scarpellini seconded by. The **motion** passed 4-0. Mr. Sandefur abstained from the vote due to being absent from the last meeting.

### **TREASURER'S REPORT**

Mr. Sandefur moved to accept the **September 2023** Treasurer's report; seconded by Mrs. Scarpellini. The **motion** passed unanimously 5-0.

**PUBLIC WORKS REPORT** Mr. Burke Davis reported that Public Works was busy preparing for winter. Mr. Davis stated that Public Works plans on painting the painting the bridge in Warren Walker Park before winter arrives. Mr. Davis is working with Crew Cuts to wrap up the leaves in the common areas.

### **GUEST SPEAKERS-NONE**

**SAFETY COMMITTEE-** Mr. Jerry McGraw stated that the Safety Committee discussed having the speed sign refurbished. He stated that there is no date for return from the company. Mr. McGraw stated that the Safety Committee had a complaint about speeding on Berry Hill Road. Mr. McGraw stated that there is no data supporting speeding on Berry Hill Road at this time. The Safety Committee discussed adding LG&E light poles and dead-end signs around several places around the city. Mr. McGraw suggested putting a request in the city newsletter asking citizens for input on street light locations. The Safety Committee discussed a citizen request about repainting crosswalks and stop bars around the city.

**TREE COMMITTEE-** Morgan Herdon reported that the Tree Committee will be replacing two trees with Canadian Hemlock in November behind 11103 Finchley Road that the city accidentally cut down while clearing the ditch line.

**EVENT COORDINATOR-** Jennie Norfleet reported to the City Council how successful the Douglass Hills 50<sup>th</sup> anniversary was for the citizens. Mrs. Norfleet discussed the upcoming candy drive for armed services overseas. She spoke about Santa in the Park on November 26, 2023, from 3:00pm to 6:00pm. She stated that kids and pets can get a photograph with Santa, crafts for kids, Christmas train, and choral groups will be singing Christmas carols.

**PLANNING AND ZONING COMMITTEE-** City Attorney John Singler spoke about recommendations from attorney Cliff Ashbourn to amend building ordinance chapter 80. Mr. Ashbourn suggests several changes to the ordinance: 1) Set up a standing Planning and Zoning Committee. 2) The standing Planning and Zoning Committee make no recommendation for or against the proposed project. 3) The mayor cannot vote on a tie from the City Council. 4) Public notice on the city's website. 5) The City Council cannot talk about any proposed project outside of public meetings.

**COMMENTS FROM CITIZENS-** Mr. Jerry McGraw asked the City Council to delay the reading and vote of ordinance 80 related to the Planning and Zoning Committee. Mr. McGraw stated that he, Mrs. Scarpellini and Mr. Riddle will be attending a Kentucky League of Cities training session on planning and zoning on December 5, 2023. Mr. McGraw believes that there might be information obtained in the seminar that could change the language of ordinance 80 related to the Planning and Zoning Committee.

**MAYOR JUNG'S REPORT-**

- Mayor Jung reported that the Jefferson County League of City will be having their annual dinner on November 16, 2023.
- Douglass Hills will be collecting leftover candy from Halloween to donate to "Treats for the Troop" overseas.
- Mayor Jung stated that Douglass Hills is still working on a place to bury the time capsule.
- Mayor Jung announced two new businesses in Douglass Hills. Born 2 Bagel and Tee it up Golf USA have opened in the strip mall next to the old Walmart building.
- Louisville Metro Councilmember Marilyn Parker has allocated \$50,000 for the renovation of the playground at Bill Lile Park.
- Mayor Jung reported that Douglass Hills is investigating grants through KIPDA for sidewalk extensions.

**OLD BUSINESS- DISCUSSION AND ACTION ON PUBLIC WORKS GARAGE ADDITION.** Mr. Sandefur made a **motion** to bid out the **PUBLIC WORKS GARAGE ADDITION** for construction using ARPA funds. Seconded, by Mr. Middleton. The motion passed unanimously with a 5-0 vote.

**NEW BUSINESS- AT&T ENCROACHMENT PERMIT** Mayor Jung discussed AT&T installing fiber optics in Douglass Hills East.

**- CITY OF DOUGLASS HILLS ORDINANCE #6, SERIES 2023 AN ORDINANCE AMENDING CHAPTER 80 ESTABLISHING ZONING PROCEDURES ACTION ON RECOMMENDATION OF PLANNING & ZONING COMMITTEE CHAPTER 80 AMENDMENTS.** Mr. Sandefur made a **motion** to table the vote for **CITY OF DOUGLASS HILLS ORDINANCE #6, SERIES 2023 AN ORDINANCE AMENDING CHAPTER 80 ESTABLISHING ZONING PROCEDURES ACTION ON RECOMMENDATION OF PLANNING & ZONING COMMITTEE CHAPTER 80 AMENDMENTS.** The **motion** was seconded by Mrs. Scarpellini. The **motion** passed unanimously with a 5-0 vote.

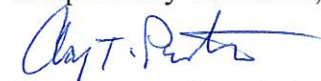
**-DISCUSSION OF DOORS AND WINDOWS BEING REPLACED AT CITY HALL**  
Mr. Sandefur asked to get a third estimate from Gilkey Window Company.

**-PLANNING AND ZONING FOR LEGISLATIVE BODIES** City Attorney John Singler spoke in detail about the planning and zoning process for Louisville Metro and the City of Douglass Hills.

**ADJOURMENT**

There being no further business, Mr. Middleton moved to adjourn. Seconded by Mr. Nelson. The vote was 5-0 unanimous, and the meeting adjourned.

Respectfully submitted,

  
Clay Porter, City Clerk

  
Bonnie Jung, Mayor