

City of Douglass Hills

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PLANNING AND ZONING COMMITTEE MEETING

MINUTES Meeting—June 29, 2023, Page 1

A Planning and Zoning Committee meeting of the Douglass Hills was called to order by City Attorney John Singler at 5:30 p.m. on Thursday, June 29, 2023. Members of the Planning and Zoning Committee in attendance were Denise Scarpellini, Matthew Nelson, Jeff Riddle, and City Attorney John Singler, were also in attendance.

Mr. Nelson made a **motion** to appoint Jeff Riddle Chairperson of the Planning and Zoning Committee; Mrs. Scarpellini seconded by. The **motion** passed 2-0.

Discussion of Douglass Hills ordinances for building within the municipal boundaries of the City of Douglass Hills: specifically, ordinance 80.003 Exceptions to zoning regulations; square foot restrictions. Mr. Jerry McGraw explained the intention of the City Council when the ordinance was written in 2002. Mr. McGraw was concerned that there is no provision for the public to speak to Douglass Hills City Council. Mr. Singler explained the difference between Louisville Metro Planning Commission and Douglass Hills Planning and Zoning Committee. He stated that all evidence regarding a new project in Douglass Hills would be submitted to Louisville Metro Planning Commission for a ruling before the project would go before the Douglass Hills Planning and Zoning Committee.

Mr. Singler had three suggestions for the Douglass Hills Planning and Zoning Committee. First, hire attorney Cliff Ashburner to review Douglass Hills ordinances regarding building codes and public hearings. Second, hire a civil engineer to shadow any case from beginning to end. This civil engineer will attend all meetings and be in communication with Louisville Metro Planning Commission Planner. This civil engineer will be a third-party source of information to make sure the developer and Louisville Metro Planning Commission are meeting their obligations. The civil engineer will advise and answer questions for the City of Douglass Hills. Third, on Douglass Hills website there needs to be a tab with all case information for the public to review.

Mr. Singler stated that Douglass Hills ordinance 80.101 only has four options for Douglass Hills to act on for a proposed development: Approve, approve with modification, override recommendations of Louisville Metro Planning Commission and refer case back to Louisville Metro Planning Commission. This makes the 90 days to act for Douglass Hills a real problem. Mr. Singler advised Douglass Hills to add language to the ordinance for an option to have more general recommendations and a standing committee for planning and zoning issues.

There being no more business for the Douglass Hills Planning and Zoning Committee the meeting was adjourned.

Respectfully submitted,


Clay Porter, City Clerk



Jeff Riddle, Chairperson Douglass Hills Planning and Zoning Committee