

City of Douglass Hills

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MINUTES Council Meeting—July 6, 2023, Page 1

A Council meeting of the Douglass Hills City Council was called to order by Mayor Bonnie Jung at 7:00 p.m. on Thursday, July 6, 2023. Members of the Council in attendance were, Patti Eubanks, Neil Sandefur, Jeff Riddle, Bill, Middleton, Denise Scarpellini, City Clerk Clay Porter, City Treasurer Holly Sanford, City Attorney John Singler, Public Works Director Burke Davis were also in attendance. Matthew Nelson was absent from the meeting.

OFF DUTY POLICE SERVICES Darrell Spurgeon, of Off Duty Police Services, was absent from the meeting.

APPROVAL OF MINUTES

Minutes of the **June 22, 2023**, Council meeting were put on the table. Mr. Middleton made a **motion** to accept the minutes; Mrs. Scarpellini seconded by. The **motion** passed 5-0.

TREASURER'S REPORT

Mr. Riddle moved to accept the May **2023** Treasurer's report; seconded by Mr. Middleton. The **motion** passed unanimously 5-0.

PUBLIC WORKS REPORT Mr. Burke Davis reported that Public Works has been maintaining Warren Walker Park and Bill Lile Park. Douglass Hills Has hired two part time employees for the summer. Public Works in conjunction with Crew Cut has replaced plant material at the entrances to the city. Also, the Faye Tanner Gazebo has been modernized with new shrubs and flowers.

GUEST SPEAKERS-NONE

COMMENTS FROM CITIZENS- NONE

SAFETY COMMITTEE- Mr. Jerry McGraw stated that the Safety Committee discussed the speed machine which is having problems and may new a factory rehab. Mr. McGraw detailed that the three Douglass Hills Public Work trucks should be equipped with dash cameras and reverse alerts. Mr. McGraw discussed Douglass Hills Estates Homeowners Association desire to have Flock cameras installed at their entrances.

TREE COMMITTEE- Joe Irwin reported that the eight trees that have been planted in the common area between Bell Rock Court to the north and Bowmore Court to the south are looking good so far this summer. Mr. Irwin inspected a tree at 705 Karley Ct. Mr. Irwin stated that the

tree is diseased and needs to be removed. The tree is in fact on the owner's personal property and not in Douglass Hills common area.

EVENT COORDINATOR- Jennie Norfleet reported that the Douglass Hills Farmers Market is on July 30, 2023, from 11:00am to 3:00pm. Douglass Hills will be hosting National Night Out for local law enforcement on August 1, 2023, in Warren Walker Park. Also, Douglass Hills 50th anniversary will be held on October 7, 2023.

RECREATION COMMITTEE- NONE

PLANNING AND ZONING COMMITTEE Mr. Jeff Riddle reported that the Planning and Zoning Committee had their first meeting on June 29, 2023 @ 5:30pm. The Planning and Zoning Committee met with Engineer Marv A. Blomquist and City Attorney John Singler to discuss future developments within the municipal boundaries of Douglass Hills. Mr. Riddle stated that the committee will be scheduling a second meeting. The date has yet to be determined.

MAYOR JUNG'S REPORT-

- Mayor Jung announced the commission meeting at Eastern High School on July 24, 2023 @6:00pm.
- Mayor Jung announced that the Kentucky League of Cities Conference will be in September if any councilmembers would like to attend for training.
- Mayor Jung spoke about the swim pool revenue for 2023 being very similar to 2022 figures.
- Mayor Jung asked City Attorney John Singler to prepare a short-term rental ordinance for the August City Council meeting.

OLD BUSINESS- **SECOND READING OF CITY OF DOUGLASS HILLS ORDINANCE NO. #4, SERIES 2023 AN ORDINANCE ADOPTING THE JEFFERSON COUNTY, KENTUCKY, AD VALOREM TAX ASSESSMENT FOR THE CITY OF DOUGLASS HILLS, KENTUCKY, LEVYING OF AD VALOREM TAX THEREON FOR CITY PURPOSES FOR THE YEAR 2023.** Mr. Riddle made a **motion** for the City of Douglass Hills to approve **CITY OF DOUGLASS HILLS ORDINANCE NO. #4, SERIES 2023 AN ORDINANCE ADOPTING THE JEFFERSON COUNTY, KENTUCKY, AD VALOREM TAX ASSESSMENT FOR THE CITY OF DOUGLASS HILLS, KENTUCKY, LEVYING OF AD VALOREM TAX THEREON FOR CITY PURPOSES FOR THE YEAR 2023** at a rate of .176 per \$100 of assessed valuation. Mrs. Scarpellini seconded the **motion**. A roll call vote was taken Mr. Middleton Yea, Mr. Riddle Yea, Mrs. Scarpellini Yea, Mrs. Eubanks Yea, Mr. Sandefur Yea. The **motion** passed unanimously with a 5-0 vote.

NEW BUSINESS – DISCUSSION OF CONCESSION STAND CONTRACT

Per Mayor Jung- Marilyn Kawa has asked the City of Douglass Hills to reimburse her for the monetary losses at the concession stand. Mrs. Kawa stated that has been unusually cold, cloudy, and rainy this year. She believes that this has contributed to her losses. Mr. Sandefur noted that Douglass Hills doesn't charge Mrs. Kawa for rent, electricity, or water. Mr. Sandefur stated that Douglass Hills allowed her to make money for years and now she wants Douglass Hills to supplement her losses. Mr. Sandefur believes that the City Council should bid out the concession stand for next year.

- DISCUSSION OF PROFESSIONAL CONTRACTS WITH DOUGLASS HILLS AND BIDDING PROCESS

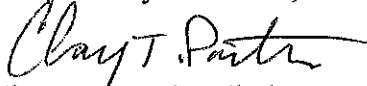
Mayor Jung spoke about the professional contract up for bid this year. She asked the City Council to pick up the option for renewal in 2024 with Kentuckiana Pool Management. Mr. Sandefur made a **motion** to activate the option for the 2024 contract with Kentuckiana Pool Management. The **motion** was seconded by Mrs. Scarpellini. The **motion** passed with a 5-0 unanimous vote.

Mayor Jung would like to renew Off Duty Police Services if the contract is the same price. Mayor Jung recommended splitting the Crew Cut bid into several bids. She stated that she would work with Mr. Riddle and Mr. Davis to figure out a separation of responsibilities for the mowing contract.

ADJOURMENT

There being no further business, Mr. Middleton moved to adjourn. Seconded by Mr. Eubanks. The vote was 5-0 unanimous, and the meeting adjourned.

Respectfully submitted,


Clay Porter, City Clerk



Bonnie Jung, Mayor