

City of Douglass Hills

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MINUTES

Council Meeting—September 6, 2018 Pg1

A Council meeting of the Douglass Hills City Council was called to order by Mayor Jung at 7:00 p.m. on Thursday, September 6, 2018 at City Hall. Members of the Council in attendance were Bill Middleton, Becky Hunter, Patti Eubanks, Jason Bowman, Neil Sandefur and Denise Scarpellini, City Clerk Clay Porter, City Treasurer Ronnie Hodgson and City Attorney John Singler were also in attendance.

Mayor Jung led the Council and those present in THE PLEDGE OF ALLEGIANCE TO THE FLAG.

POLICE REPORT

Officer Jeff Haddock, of **Off-Duty Police Services**, was in attendance. He stated that most of the citations this month were for speeding (7 citations) and running stop signs (11 citations) and several parking tickets (12 citations). The majority of tickets were issued to Douglass Hills residents. He talked about an incident in the Bill Lile running Creek Park. A citizen photographed this incident and posted pictures to social media. He asked that citizens call the police in these matters, Officer Haddock stated the police do not follow social media sites.

APPROVAL OF MINUTES

Minutes of the **August 2, 2018** Council meeting were put on the table. Mr. Sandefur made a **motion** to accept the minutes, seconded by Mr. Middleton. The **motion** passed unanimously as amended.

TREASURER'S REPORT

Mrs. Hunter asked if the \$247,000 CD at CUB Bank would be transferred to Limestone Bank. Mayor Jung stated that it will be moved (pending maturity) into Limestone Bank Money Market Account at a rate of two percent annually.

Mrs. Scarpellini moved to accept the **July 2018** Treasurer's report. Seconded by Mrs. Eubanks The **motion** passed unanimously.

COMMENTS FROM CITIZENS

Mr. Croslin Johnson, of Boy Scout Troop 321, proposed for his Eagle Scout Project replacing labeling of the trees in Warren Walker Park. He stated that this project will cost an estimated \$600. He has collected \$400 in fundraising thus far.

Ms. Caroline Whaley spoke about the Suicide Prevention Rally on September 8, 2018 at 1:00PM starting at the Faye Tanner Gazebo rain or shine. She is very passionate about suicide prevention.

Caroline started her project at St. Patrick School. She has continued to make it a priority to inform the community of strategies to prevent suicide.

Paula Miller with “Beat It Cancer”, spoke about the music festival at The Latin School on September 29, 2018. There will be bands all day long with plenty of food and drink. Twisted Pink will be collecting donations for Metastatic Breast Cancer. She asked Douglass Hills City Council for a donation to help pay for insurance that the concert requires.

John Klarer spoke regarding a variance to ordinance:

CITY OF DOUGLASS HILLS MUNICIPAL ORDER NO. 11

A MUNICIPAL ORDER RELATING TO THE APPROVAL OF A VARIANCE IN THE CITY OF DOUGLASS HILLS

1. The city council has been presented with a variance request, which is described as follows:
 - a. Variance from Ordinance Section 70.100(c) at 1120 Silvercrest Lane to allow the construction of an additional accessory building in the rear yard, which is also larger than 160 square feet maximum. This variance approves only the 20’ by 20’ pergola and no other structures as requested by this Application.
 - b. The City Council hereby approves the variance requested, upon the conditions set out in Section 2 herein. The City Council finds that the requested variance will not adversely affect the public health and safety, will not alter the essential character of the general vicinity, not cause a hazard or nuisance, will not allow an unreasonable circumvention of the city’s ordinances and the variance arises from special circumstances which do not generally apply to land in the general vicinity or the same zone.
2. This approval is conditioned on the full compliance with the application and plans submitted, as well as the following conditions:

This is an approval of the 20’ by 20’ pergola only. Council reserves the right to consider the other structures in Applicant’s request at another city meeting.

Mr. Bowman made a **motion** to accept **CITY OF DOUGLASS HILLS MUNICIPAL ORDER NO. 11** this is an approval of the 20' by 20' pergola only. Seconded by Mr. Sandefur. The Ordinance passed by a vote of 5-1. Mr. Middleton was the only Nay vote.

Pat Stewart with Douglass Hills Condominium Association spoke regarding lack of sidewalks between the condo complex and Crosby Middle School.

Mark Madison with Milestone Design Group stated that he appreciates the opportunity to submit an infrastructure design proposal. He stated that his company understands that the City would like to document the City's public assets. He recommended that this work be prepared in two phases. Phase 1 would be "Transportation" and Phase 2 would be "Community Facilities".

Phase 1: (Transportation) These public assets include the following: roadway pavement, walks, streets and traffic control signs, speed humps, striping, parking areas, and drainage structures.

This documentation will include item location, condition, functional effectiveness, and then prioritized for repair or replacement, along with estimated budgets for that work. They will offer recommendations regarding priorities, changes needed due to regulations such as ADA compliance, as other observable defects, and suggestions regarding traffic conditions. The company will provide the City a summary of anticipated life cycles for items and a recommended schedule for future budgeting. This phase will also include general specifications for future construction and or repair projects. Milestone Design Group proposes to provide these services for the lump sum of \$19,250.

Milestone Design Group will provide a proposal for Phase 2 separately, which will include the required sub-consultant fees.

Mr. Bowman stated that this project should go through a bidding process for a professional engineering firms to see who is willing to do the work. Also, how they will do it and how much it would cost the city.

Mrs. Scarpellini stated that the streets have been analyzed. We need to do Phase 2 "Community Facilities".

Mr. Sandefur suggested that the City Council should consider starting with Phase 2 "Community Facilities" before the City evaluates Phase 1 "Transportation".

Mayor Jung and City Attorney Singler will meet to restructure Milestone Design Group bid and separate to individual components.

OLD BUSINESS- None

**NEW BUSINESS- CITY OF DOUGLASS HILLS MUNICIPAL ORDER #10
A MUNICIPAL ORDER RELATING TO APPROVAL OF GRANT FUNDING
FROM THE CITY OF DOUGLASS HILLS TO BEAT IT**

No motion was made to approve grant funding for Beat It Festival. **MUNICIPAL ORDER #10** died on the table for lack of motion.

MAYOR JUNG'S REPORT

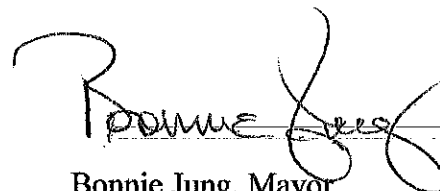
- The final pool account had less season pass holders but made more money due to an increase in season pass and gate fee for the season.
- Plans are to start the Strategic plan possibly in November or in the first of the new year. The following people have expressed interest on being on the committee: Mayor Bill Lile, Council Member Denise Scarpellini, Arlene Lovas, Matthew Nelson, Jerry McGraw, Gil Betts, Andy Vetter and Craig Jennings.
- Sympathy for Mayor Glen Sea's Family of the City of Worthington Hills who passed suddenly this week.
- I met with Dr. Marty Pollio, Superintendent of Jefferson County Schools, to discuss how public schools can work with their cities. Crosby Middle School has decreased their attendance by four hundred students. Douglass Hills and Crosby Middle School have a great working relationship.
- City of Douglass Hills tax bills will be mailed on October 15, 2018.
- Douglass Hills currently has only seven delinquent tax bills from prior years.
- Entrance update: The owner of John Henry Stone Mason has had a hip replacement which has delayed the completion of the entrance.
- 88 Tons of sand were delivered to the volleyball courts. The Boy Scouts will be leveling the sand in the courts.
- The Suicide Prevention Rally will be on September 8, 2018 at Warren Walker Park @ 1:00pm
- The 10th Annual Whisper Walk will be on September 15, 2018 at Faye Tanner Gazebo 7:30 for registration.
- On Labor Day at the swimming pool we collected gate fees of around \$600. We also distributed two hundred bags of popcorn which was donated by Marilyn Kawa.
- Halloween date for Douglass Hills will be October 31, 2018.

ADJOURNMENT

There being no further business, Mr. Bowman moved to adjourn. Seconded by Mr. Middleton. The vote was unanimous, and the meeting adjourned.

Respectfully submitted,


Clay Porter, City Clerk


Bonnie Jung, Mayor