

City of Douglass Hills

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MINUTES Council Meeting—January 3, 2019 Page 1

A Council meeting of the Douglass Hills City Council was called to order by Mayor Bonnie Jung at 7:00 p.m. on Thursday, January 3, 2019 at City Hall. Members of the Council in attendance were Bill Middleton, Jeff Riddle, Patti Eubanks, Neil Sandefur, Matthew Nelson and Denise Scarpellini, City Clerk Clay Porter, City Treasurer Holly Sanford and City Attorney John Singler were also in attendance.

Mayor Jung led the Council and those present in THE PLEDGE OF ALLEGIANCE TO THE FLAG.

POLICE REPORT

Officer Darrell Spurgeon, of **Off-Duty Police Services**, was in attendance. He stated that very little crime had occurred in Douglass Hills last month. Although, several cars were broken into in the early morning of January 3, 2019. All cars were unlocked, and nothing was stolen. Off-Duty Police Services will concentrate 60% of manpower to traffic patrol and 40% for other duties during the month of January. Mr. Spurgeon encouraged citizens to be cautious of school buses and students as classes begin in the new year.

APPROVAL OF MINUTES

Minutes of the **December 6, 2018** Council meeting were put on the table. Mr. Middleton made a **motion** to accept the minutes; seconded by Mrs. Scarpellini. The **motion** passed 5-1 with Mr. Riddle abstaining from the vote.

TREASURER'S REPORT

Mr. Riddle moved to accept the **November 2018** Treasurer's report; seconded by Mr. Sandefur. The **motion** passed unanimously.

GUEST SPEAKERS Mr. Mark Madison, with Milestone Design Group, discussed a report for the City of Douglass Hills of Infrastructure Inventory and Maintenance Plan. The report updated a previous report that was conducted in 2014. Mr. Madison talked about condition of roads and safety, as well as, American with Disabilities effecting sidewalks and Right-Of-Ways. He stated that Metro Louisville pricing will affect final report financial totals. Milestone Design Group had recommendations for the City of Douglass Hills on the last page of the report.

Mr. Keith Hubbs, from Welenken, CPA, presented the 2017-2018 audit report. The financial highlights for the City, which ended on June 30, 2018, showed a net position increase by \$170,847 as a result of revenues exceeding operating expenses. The City's Net Position for governmental activities increased by \$22,923 resulting from revenues exceeding City operating expenditures. The total expenses of the City's governmental activities totaled \$1,128,814. During

the year, the City's cash and investment holdings increased by \$169,538. During the current fiscal year, the City recorded a liability of \$74,604 for other post-employment benefits (OPEB), due to the implementation of GASB Statement No. 75, as part of the County Employee Retirement System. The City completed \$14,800 in park improvements and \$19,000 in pool improvements. The total cost of the City's governmental activities was \$1,150,000. Cash and investment holdings increased by \$169,500. Insurance premiums taxes contributed \$393,835 to the general fund. The City's Road Fund had a positive budget variance of \$64,000. Total equity in the City \$ 2,385,461. He added that the City ended with strong financial figures. With regards to the internal control of the City's finances, Welenken CPA, found one deficiency and recommended to realign duties, in particular, how mail is logged into the office. After completion of the report and with some discussion, Mr. Middleton made a **motion** to accept the 2017-2018 audit. Seconded by Mrs. Scarpellini. The **motion** passed unanimously.

COMMENTS FROM CITIZENS – Michael Brewer accepted responsibility for vandalism at the swim pool bathroom. He promised to pay restitution for the damages and do community service for the City.

Cris Champine, of 306 Rannoch Court, requested a variance on the shed in his back yard. He asked to override the set back to allow the shed to remain in the current location. Bruce Knowles, of 305 Kinnaird Lane, neighbor of Mr. Champine protested the variance request due to installation without permit from the City.

Mr. Sandefur made a **motion** to have a denial of variance. Seconded by Mr. Middleton. The **motion** passed unanimously.

MAYOR JUNG'S REPORT

- Mayor Jung stated that it is time to have budget meetings and, instructed to the Council please start thinking of dates for the budget meetings.
- The Recreation Committee is researching prices for equipment needed for the City's parks.
- GLI City Day/ City Night will be on February 13, 2019 in Frankfort KY.
- She thanked to Denise Scarpellini, Bill Middleton, Jeff Riddle, & Matthew Nelson for making Santa at City Hall so special!
- The dumpsters at the pool, supplies by EcoTech, for Christmas debris were a tremendous success for the citizens of Douglass Hills.
- The City is looking for advertisements to be placed in the City's Newsletter.
- Lost Sheep Ministries, which was chosen to be City of Douglass Hill's charity for the 2018 holiday season, was an overwhelming success.
- The City is planning to have a group session with the public utilities this Spring.

OLD BUSINESS- NONE

NEW BUSINESS

**CITY OF DOUGLASS HILLS
ORDINANCE NO. 1, SERIES 2019**

AN ORDINANCE REGULATING SIGNAGE IN THE CITY OF DOUGLASS HILLS

Mrs. Scarpellini made a **motion** to have a first reading of **ORDINANCE NO. 1, SERIES 2019 AN ORDINANCE REGULATING SIGNAGE IN THE CITY OF DOUGLASS HILLS**; seconded by Mrs. Eubanks. The **motion** passed unanimously.

**CITY OF DOUGLASS HILLS
MUNICIPAL ORDER NO. 1, SERIES 2019**

A MUNICIPAL ORDER RELATING TO REPAVING IN THE CITY

Mr. Riddle made a **motion** for a public bid **MUNICIPAL ORDER NO. 1, SERIES 2019 A MUNICIPAL ORDER RELATING TO REPAVING IN THE CITY OF DOUGLASS HILLS**; seconded by Mr. Nelson. The **motion** passed unanimously.

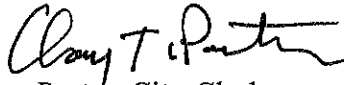
**CITY OF DOUGLASS HILLS
MUNICIPAL ORDER NO. 2, SERIES 2019
A MUNICIPAL ORDER RELATING TO THE RENOVATION OF THE
DOUGLASS HILLS CITY HALL**

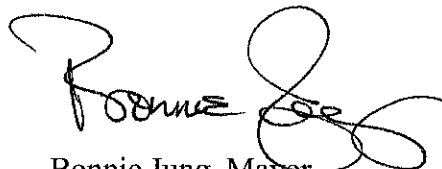
Mr. Middleton made a **motion** for a public bid **MUNICIPAL ORDER NO. 2, SERIES 2019 A MUNICIPAL ORDER RELATING TO THE RENOVATION OF THE DOUGLASS HILLS CITY HALL**; seconded by Mrs. Scarpellini. The **motion** passed 5-1 with Mr. Sandefer having a Nay vote.

ADJOURMENT

There being no further business, Mr. Middleton moved to adjourn. Seconded by Mr. Sandefer. The vote was unanimous, and the meeting adjourned.

Respectfully submitted,


Clay Porter, City Clerk


Bonnie Jung, Mayor